

## Joint Strategic Needs Assessment (JSNA) Steering Group

26<sup>th</sup> January 2016 2.00-4.00pm

Committee Room 3, 2nd floor Hammersmith Town Hall, King Street

### Notes

<b>In attendance</b>	
Danielle Valdes (DV) (chair)	Head of Planning of Governance, CLCCG
Angela McCall (AM) (minutes)	Business Support Officer, Public Health
Aliya Rajah (AR)	Healthwatch CWL
Harley Collins (HC)	HWB Manager (Shared Services)
Jessica Nyman (JN)	JSNA Manager, Public Health
Colin Brodie (CB)	Public Health Knowledge Manager
Jackie Rosenberg (JR)	CEO, One Westminster
Shelley Prince (SP)	Public Health Performance Manager
Angelica Silversides (AS)	Healthwatch K&C
Angela Spence (ASp)	Kensington and Chelsea Social Council
Samar Pankanti (SP)	Public Health Project Manager, CLCCG
Shad Haliban (SH)	Head of Organisational Development, Sobus
Rachel Krausz	Strategic Delivery Manager, WLCCG
Rebecca McKie (RM) (observing)	Public Health Officer
<b>Apologies:</b> Stuart Lines, Eva Hrobonova, Meenara Islam, Kerry Doyle	

Item	Action
<b>1. Minutes of last meeting and matters arising</b>	<p>Minutes agreed as accurate.</p> <p>The following are outstanding:</p> <ul style="list-style-type: none"> <li>❖ <b>CB to follow up with PB on the NWL Children’s Mental Health work.</b></li> <li>❖ <b>End of Life Care Service Mapping: Bridget is thinking of having a service directory as a live piece of work so that it can be updated regularly, so CB encouraged the group to send any updates.</b></li> <li>❖ <b>JSNA Review: JN asked the group to come forward for an interview if they haven’t already done so.</b></li> </ul>

	<p>❖ <b>JN to circulate K&amp;C Social Council’s Research report on private renting in RBKC.</b></p>
<p><b>2. Updates from current JSNAs</b></p>	<p><b>End of Life Care JSNA</b>  In draft format and being taken to H&amp;WBBs. Signed off at RBKC, but not at WCC yet where Board members want 2 more weeks to give responses and feedback for 3<sup>rd</sup> February. Publication date will still hopefully be 10<sup>th</sup> Feb. CB is working with the LBHF H&amp;WBB committee coordinator for virtual sign off for the same publication date as there was not space for it on the February agenda.</p> <p><b>Childhood Obesity</b>  In draft format and being taken to H&amp;WBBs for sign off, so far approved by K&amp;C and WCC.</p> <p>❖ <b>JN is working on a Comms and dissemination plan for End of Life Care and Childhood Obesity, and asked for any ideas to be submitted to her by the group.</b></p> <p>❖ <b>JN to discuss with Steve Buckerfield communications opportunities through Children’s Services and also look into the School Nursing website.</b></p> <p><b>Health and Disability related Housing JSNA</b>  A workshop took place on November the 30<sup>th</sup> for Housing, Housing Providers and Adult Social Care staff. JN ran a workshop this morning with K&amp;C Social Council’s Community and Voluntary Sector Forum for their perspective, and will do the same in Westminster.</p> <p>Lines of enquiry include people with multiple needs; accessibility of stock; needs of carers and JN hopes to finish a draft report around the end of March.</p> <p><b>Students and Young Adults</b>  Data gathering is underway to develop the key levels of enquiry. JN is looking at building a wider stakeholder reference group, and asked the group of any forums and individuals to engage with for primary qualitative research.</p> <p>JR suggested 18-25 year olds are historically underfunded and JN could get in touch with drug and alcohol centres who are involved in these groups, as well as Working With Men who work specifically in this age group. Sally Metha is the chief contact.</p> <p><b>JN to contact</b> Children’s and Employment Commissioners to pass on her details to</p>

	<p>providers, NWL Mental Health Project and Westminster Society for People with Learning Disabilities.</p> <p><b>Online JSNA Highlight Report</b></p> <p>A temp agency staff member has been recruited to cover the lead analyst’s post. Work is needed around the narrative and context to deal with changes that will come up over the next couple of years.</p> <p>This will come back to JSNA Steering Group for input for feedback and views on other issues in the March meeting, with a beta version to be tested and the information to be addressed. Key Commissioners would need to be linked in on what they would like to do with the tool and more people could be brought in as part of this process.</p> <p>It was agreed that this would be good first group to look at the tool, and it can then be taken to other groups.</p> <p><b>Risks &amp; Issues</b></p> <ul style="list-style-type: none"> <li>❖ Delay in recruiting backfill for lead analyst’s post may delay delivery.</li> </ul>
<p><b>3. JSNA Review – workshop / discussion, presentation of findings to date</b></p>	<ul style="list-style-type: none"> <li>❖ <b>JN asked people to complete the online <a href="#">survey for the JSNA Steering Group</a> and forward the <a href="#">link to the wider stakeholder survey</a> to colleagues.</b></li> <li>❖ As part of this process, interviews have been taking place with the DPH, CCG staff, past project leads, the Adult’s Director of Commissioning, Cabinet Members and 3<sup>rd</sup> Sector leaders. <b>JN asked for further volunteers for interviews.</b></li> </ul> <p>The group split in to 2 teams and discussed the following:</p> <p><u>Q1: Who are the key stakeholders for the JSNA, and how can we all engage with them better?</u></p> <p>It depends on the subject of the JSNA, but could be <b>anyone</b> including Commissioners; Providers; Resident’s Forums; CVSOs; GPs; Police; Transport.</p> <p>Being clear from the beginning on the reasons for the JSNA would better engage people in the process. Better scoping, maintaining and developing relationships, and understanding the benefits of the JSNA.</p> <p>The new online JSNA will be a good way of engaging people better. Additionally, the use of case studies to explain how JSNAs can be used and what impact they can have would be a powerful way of increasing engagement.</p>

	<p><u>Q2: What is the role of the JSNA Steering Group members, in and outside of meetings?</u></p> <p>In meetings: quality check and assurance of JSNAs; monitoring work programme; feeding in information from member’s services; making links between the JSNA work and other relevant projects; informing the JSNA team on priority areas emerging from their services.</p> <p>Outside of meetings: JSNA evangelism, feeding back and communicating meetings; feeds into commissioning, quality and strategy; evidence base to inform policy and procedures; informs commissioning and availability for providers; reminding member’s organisations to use JSNAs to inform their decision making; keeping their organisations informed of the JSNA work programme.</p> <p><u>Q3: Does the JSNA align with or support your own organisation’s strategic priorities?</u></p> <p>In an ideal system, the JSNA should inform the Joint Health and Wellbeing Strategy, which should then inform commissioning across health and social care. However in practice, timing is key. More work needs to be done to tie looking into the JSNA into commissioning processes to better align strategic priorities.</p> <p>From the VSO point of view, yes as it is a useful easy way of obtaining information, such as for completing funding applications and of gaining a better understanding of what is happening in the borough. For Healthwatch, the JSNA helps shape the priorities for the next year.</p> <p>Aligning new services, re-commissioning can be informed by the JSNA, and general CCG aims come from the bigger JSNAs.</p> <p>The JNSA application process could be more democratic, as currently only those in the know are aware of how to start a deep dive JSNA off.</p>
<p><b>4. Sobus presentation: the CVS and JSNAs</b></p>	<p>Sobus presented on their key work and current projects, and how this links with JSNAs. Some key points were:</p> <ul style="list-style-type: none"> <li>• SH’s team are undertaking a big project to map existing networks and forums in Hammersmith &amp; Fulham. This information could be useful for JSNA engagement.</li> <li>• Community engagement organisers have been knocking on residents’ doors and have identified a number of issues of concern.</li> </ul>

	<ul style="list-style-type: none"> <li>• All partners are being engaged with to help develop a neighbourhood plan for the large regeneration areas in Hammersmith &amp; Fulham. SH would like more engagement with developers.</li> <li>• JSNA needs to use accessible language to engage the third sector, and they could be more relevant if views of CVSO are included as LA funding is being cut and the same standard of service for less investment is requested.</li> <li>• Changing the mind-set of how CVSO's and LAs work together.</li> <li>• SOBUS engages with the other CVSO's. ASp, SH and JR to work closely together with the voluntary sector across the three boroughs.</li> <li>• JR suggested a JSNA into the necessity of CVOs.</li> </ul>
<p><b>5. AOB</b></p>	<ul style="list-style-type: none"> <li>❖ JN encouraged all to sign up to the <b>JSNA Newsletter</b> <a href="#">here</a>, and forward to the link to interested colleagues.</li> <li>❖ CB encouraged everyone to complete the <a href="#">survey for the JSNA Steering Group</a> and forward the <a href="#">link to the wider stakeholder survey</a> to colleagues.</li> </ul>
<p><b>Date and time of next meeting: Tuesday 29<sup>th</sup> March, Hammersmith Town Hall, 2<sup>nd</sup> floor, Committee Room 3</b></p>	